

**To parents of children in Reception (Miss Casizzi)**

20<sup>th</sup> February 2012

Dear Parents,

The Spring Term Open evenings for Miss Casizzi's class will be held on Wednesday 14<sup>th</sup> March and Thursday 15<sup>th</sup> March 2012. This is because Miss Casizzi has been requested to attend jury service and may not be able to attend the scheduled open evenings with the rest of the school.

This will be an opportunity to look at your child's work and to discuss his/her progress with the class teacher. Appointments will be made at 10 minute intervals and will be held in your child's classroom. Please do not spend longer than this with your child's teacher, as this can cause severe delays for other parents.

Please tick the times, which are most convenient to you and return this form to your child's teacher by Friday 24<sup>th</sup> February. Put as many choices as possible. We will do our utmost to allocate the time of your choice, appointment times will be sent home via pupil post on Friday 2<sup>nd</sup> March.

We would appreciate it if children did not attend the open evening. If children have to be brought then they should sit quietly with you while you are waiting. They should not be left unsupervised in the playground or in corridors.

We look forward to seeing you.

Yours sincerely,

S. Hall Mrs. A Early  
Head Teachers

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**Open Evenings for Reception (Miss Casizzi)**

Child's name:..... Class:.....

**Wednesday 14<sup>th</sup> March**

**Thursday 15<sup>th</sup> March**

3.30 p.m. – 4.00 p.m.		3.30 p.m. – 4.00 p.m.	
4.00 p.m. – 4.30 p.m.		4.00 p.m. – 4.30 p.m.	
4.30 p.m. – 5.00 p.m.		4.30 p.m. – 5.00 p.m.	
5.00 p.m. – 5.30 p.m.		5.00 p.m. – 5.30 p.m.	
5.30 p.m. – 6.00 p.m.		5.30 p.m. – 6.00 p.m.	